

### **EDUCATION**

American University

Masters of Public Administration | May 2015

Concentration: Non-Profit Management

Cornell University
BS Industrial Labor Relations | May 2012
Minors: Law, Inequality Studies

### SKILLS SUMMARY

- ✓ Project Management
- ✓ Grant Writing and Research
- Social Determinants of Health Research
- Program Development and Evaluation
- ✓ Policy Analysis

# AWARDS/CERTIFICATIONS

- Project Management Professional (PMP) Certification (2016)
- Robert P. Boynton Award for Academic Success in Non-Profit Management (2015)

## CONTACT INFORMATION

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# **ALYSSA SPINA, MPA**

# GRANTS SPECIALIST, CEO SPINA RESEARCH AND CONSULTING

With a decade of experience in non-profit and small business development, Spina specializes in grant writing, research and strategic development. In the last two years, Spina has authored over \$10 million in winning grants. Spina is a public administration and policy professional committed to promoting evidence-based program design and data-driven decision making. Spina Research and Consulting was established in 2021 to provide grant and research assistance to non-profits, governments, and small businesses.

### RECENT EXPERIENCE

# Grant Writer for Upstate NY Healthcare Agencies

Upstate Caring Partners, Inc. | February 2019 - April 2021

- Authored nearly \$12 million in winning grants since February 2019 for agencies including Upstate Cerebral Palsy, The Kelberman Center, The Root Farm, Upstate Family Health Center, Central New York Health Home Network, and E. John Gavras Center.
- Assisted in major development initiatives including collaborative projects between internal and external partners - identifying funding opportunities, assisting in program design, and development of award management/implementation plans.
- Developed presentations, case studies, and research on affiliate models to share with potential partners and funders.

### Manager of Research and Evaluation

SP Group, LLC | April 2015 - October 2018

- Assisted in management of \$7 million in federal government contracts, including U.S. Department of Housing and Urban Development.
- Responsible for data analysis and program evaluation for federal agencies.
- Assisted in business development, identification of contracting opportunities and responding to government RFPs.
- Research projects on topics include: assessing socioeconomic benefit
  of foreclosure avoidance for a HUD program, creation of
  Neighborhood Distress Index at the Census Tract level, public-private
  partnerships for affordable housing development, and using
  geospatial analytics to identify hurricane damage nearby hospitals.